

UNION TOWNSHIP – TOWNSHIP COMMITTEE
REGULAR MEETING

JULY 5, 2006

MINUTES

Mayor Rossi opened the meeting at 7:00 p.m.

“Sunshine Law” Announcement: Adequate notice of this public meeting has been provided by the Annual Notice; faxed to the Hunterdon Democrat and Courier News; posted on the public bulletin board and on file in the Municipal Clerk’s Office.

Flag Salute

Roll Call - Present: Patricia Dziubek, Frank Mazza, Rob Haynes, Matt Mulhall and Bruce Rossi. J. Peter Jost, Esq., Township Attorney; William Burr representing R. C. Bogart, P.E., Township Engineer and K. Judith Fabian, Township Clerk, were also present.

APPROVAL OF MINUTES – Regular Meeting and Executive Session, 6/21/06. Motion was made by Mr. Mazza, seconded by Mr. Haynes, to approve the Regular Meeting and Executive Session Minutes. Vote – Ayes: Mrs. Dziubek, Mr. Mazza, Mr. Haynes, Mr. Mulhall and Mr. Rossi. Motion carried.

REPORTS RECEIVED – 1. Tax Collector 6/06
2. Finance Officer; Claims Register 7/5/06

Mr. Rossi mentioned the 2006-2007 tax rate is \$2.49.

Mr. Mazza mentioned certain line balances specifically legal expenses. Mr. Rossi provided additional information.

CORRESPONDENCE – Mr. Rossi mentioned the following: - letter from Howard Cohen, Esq., Special Counsel, addressed to the Township Committee and Planning Board, dated June 27, 2006; should be discussed in Executive Session.

Mr. Mazza mentioned the following: - letter from Hunterdon County Housing Authority regarding the Small Cities Community Development Block Grant. Mr. Mulhall explained that is for re-hab units.

OLD BUSINESS – 1. Pattenburg Realty LLC; 2006 Trailer Park License Renewal Application; Mr. Mills, Zoning Officer, stated the following: the area that was to be seeded and put back into grass has been overlaid with top soil over gravel; there are problems with the electric pole(s) between the electric/telephone companies; the shed and van used for the storage of tools will be removed from the site; deadline for removal of unregistered vehicles is July 10, 2006. Mr. Mills stated, in his opinion, this business is not in compliance. Mr. Rossi suggested Mr. Mills notify the business owner, in person, to that effect.

2. Braking the Cycle; Bicycle Event, 9/16/06; - After a brief discussion, motion was made by Mr. Mazza, seconded by Mr. Haynes, that the Township Committee had no objection to this event using Township roadways subject to the receipt of an Insurance Certificate naming Union Township additional insured. Vote – Ayes: Mrs. Dziubek, Mr. Mazza, Mr. Haynes, Mr. Mulhall and Mr. Rossi. Motion carried.

3. Soil Erosion Ordinance; - Mrs. Dziubek stated the State has jurisdiction over the Township; the fees would be duplicated; enforcement issues can be addressed; steep slope issues should be addressed in that specific type of ordinance; she suggested organizational review. Mr. Mulhall provided additional information. It was agreed it may be helpful to have a representative from Soil Conservation come to a Township Committee meeting.

4. Personnel Policies/Practices Manual; - Mrs. Dziubek mentioned certain aspects of the Personnel Manual(s). After a brief discussion; tabled until later in August.

NEW BUSINESS – 1. Implementation of GIS Ordinance; - Mr. Mulhall mentioned developers have been submitting the information as part of final site plan approval as required by the ordinance; however, the information is not being entered into the GIS system. Mr. Mazza was in favor of UTEC entering the information into the Township’s computer. Mr. Rossi disagreed with Mr. Mazza; it should be part of the site plan. Mr. Mulhall suggested the Planning Board decide who should input this information into the Township’s computer and ultimately pass that information along to the Township Engineer to revise the tax maps; he offered to meet with the volunteer member of UTEC to get the system working. Mr. Mulhall will obtain additional information.

2. Pattenburg Volunteer Fire Company; Request for Use of Finn Rd. Park, Pavilion and Field #1; 8/26/06. After a brief discussion, motion was made by Mr. Mulhall, seconded by Mr. Mazza, to approve this request with a fee waiver and subject to review by the Recreation Committee that there is no conflict with the Recreation Program. Vote – Ayes: Mrs. Dziubek, Mr. Mazza, Mr. Haynes, Mr. Mulhall and Mr. Rossi.

ATTORNEY'S REPORT – Mr. Jost mentioned the following: -letter from Union Township Elementary School regarding the Cable TV funds (\$2,000); after a brief discussion, motion was made by Mrs. Dziubek, seconded by Mr. Mazza, to release the funds to the School. Vote – Ayes: Mrs. Dziubek, Mr. Mazza, Mr. Mulhall and Mr. Rossi. Naye: Mr. Haynes. Motion carried.

- a new Lease has been mailed to Mr. Markota; he is due to move sometime this month. Motion was made by Mr. Mulhall, seconded by Mr. Mazza, to authorize the Mayor and Clerk to sign the Lease subject to water availability as to the actual move-in date. Vote – Ayes: Mrs. Dziubek, Mr. Mazza, Mr. Haynes, Mr. Mulhall and Mr. Rossi. Motion carried.

- letter from Robert Cutter, Town of Clinton, PW/Business Administrator, dated June 30, 2006 stating the Town of Clinton will provide water serve to the Lookout Pointe development. Mr. Mulhall mentioned the aquifer testing has not been done.

ENGINEER'S REPORT – None.

MAYOR'S REPORT – None.

COMMITTEE REPORT – Mrs. Dziubek mentioned/questioned the following: - the Annual Report & Certification; NJPDES Permit. Mr. Burr will advise the Township Engineer of Mrs. Dziubek's questions regarding certain information on the forms. – Mrs. Dziubek asked Mr. Rossi about contacting the Freeholders (regarding obtaining County funds for Milligan Farm)? Mr. Rossi responded he has been in contact with Marcia Karrow. He will work with Mr. Jost in requesting said funds from the Freeholders.

Mr. Mulhall had 2 items for an Executive Session; - he has been advised by the Township Planner's office the Township needs 36 COAH units; he mentioned certain minor changes to the Milligan Farm layout as suggested by the New Jersey Water Supply authority.

Mr. Mazza mentioned Viking Termite and Pest Control submitted a revised Proposal, to include all services - Plans A, C and E, in the amount of \$2,900.00, Historical Society building. After a brief discussion, motion was made by Mr. Mazza, seconded by Mrs. Dziubek, to accept the Proposal in the amount of \$2,900 for the entire project. Vote – Ayes: Mrs. Dziubek, Mr. Mazza, Mr. Mulhall and Mr. Rossi. Naye: Mr. Haynes. Motion carried.

Mr. Haynes mentioned approximately 8 attic windows in the Municipal Building need replacing. After a brief discussion, motion was made by Mr. Mazza, seconded by Mr. Mulhall, to authorize Mr. Haynes to spend up to \$2,900 for vinyl replacement windows. Vote – Ayes: Mrs. Dziubek, Mr. Mazza, Mr. Haynes, Mr. Mulhall and Mr. Rossi. Motion carried.

COMMENTS FROM THE PUBLIC – None.

CLERK'S REPORT – None.

PAYMENT OF THE BILLS – Mr. Haynes moved that all claims against the Township of Union as appearing in the Claims Register of this date be paid and that all checks listed hereinafter be issued in payment thereof; seconded by Mr. Mazza. Vote – Ayes: Mrs. Dziubek, Mr. Mazza, Mr. Haynes, Mr. Mulhall and Mr. Rossi. Motion carried.

The following resolution was introduced for adoption:

RESOLUTION EXECUTIVE SESSION

WHEREAS, N.J.S.A. 10:4-12 allows for a public body to go into closed session during a public meeting; and

WHEREAS, the Union Township Committee has deemed it necessary to go into closed session to discuss certain matters which are exempted from the public;

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Union will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12: potential litigation/litigation/personnel.

Motion was made by Mr. Haynes, seconded by Mrs. Dziubek, to adopt the above resolution. Vote – Mrs. Dziubek, Mr. Mazza, Mr. Haynes, Mr. Mulhall and Mr. Rossi. Motion carried.

Motion was made by Mr. Mazza, seconded by Mrs. Dziubek, to return to the regular meeting. Vote – Mrs. Dziubek, Mr. Mazza, Mr. Mulhall, Mr. Haynes, and Mr. Rossi. Motion carried.

NOTE: Mr. Burr left the meeting during the Executive Session not to return.

ADJOURNMENT – There being no further business to come before the Township Committee at this time, a motion was made by Mrs. Dziubek, seconded by Mr. Mazza, to adjourn. Vote – Ayes: Mrs. Dziubek, Mr. Mazza, Mr. Haynes, Mr. Mulhall and Mr. Rossi. Motion carried.

Meeting adjourned at approximately 9:45 p.m.

Respectfully submitted,

K. Judith Fabian, RMC
Township Clerk